



PEERS/SUPPORT STAFF:
Secretaries, Bus Drivers,
Cooks, Custodians,
Nurses, etc.

Region #: _____

MRTF

Missouri Retired Teachers Foundation
877-366-6782
 3030 DuPont Circle
 Jefferson City, MO 65109
 www.mortf.org

MISSOURI RETIRED TEACHERS FOUNDATION (MRTF)
THE MAGGIE ELDER MEMORIAL
PEERS/SUPPORT STAFF GRANT PROGRAM
2022 APPLICATION – COVER SHEET



Deadline: The grant application cover sheet and sections 1-4 materials must be postmarked no later than **June 30th (include two (2) copies of everything)**.

Funds: Funds may be appropriated in the areas of resources, leadership, research, or materials used by any Missouri support staff (*secretaries, bus drivers, cooks, custodians, nurses, etc.*) employed by a public school district and are in the PEERS retirement system. A minimum of 20 - \$500 grants will be awarded.

Winners: Winners will be notified by August 31st. A video report or one-page summary report from the grant recipient is due to the MRTF office by April 15th.

APPLICANT’S INFORMATION	
Applicant’s Full Name:	
Applicant’s Home Address:	
Applicant’s Phone Number:	
Applicant’s Personal Email:	
Position Held/Job Title:	
SCHOOL DISTRICT’S INFORMATION	
School District:	
School’s Name:	
School’s Address:	
School’s County:	
School’s Phone Number:	
Superintendent’s Name:	

Applicant’s Signature	Date	Administrators Signature/Title	Date
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By giving, you leave a legacy; you create a memory that will not fade.
 MRTF is a 501(c)(3) not-for-profit charitable corporation.



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2022 APPLICATION – SECTIONS 1-4 & INSTRUCTIONS**

Section 1: Title and Description (in 100 words or less)

- Title
- Project description – evidence, rationale, and impact on students

Section 2: Purpose of the Project

- Goals and objectives
- Specifics
- Measurables

Section 3: Planning

- Action plan
- Dates and timeframe

Section 4: Budget

- List of materials, supplies, and/or equipment needed
- Price of materials, supplies, and/or equipment needed
- Suppliers needed to complete the project

Instructions:

- Grant application submitted must include a completed cover sheet with the two (2) required signatures and sections 1-4 materials
- Keep sections 1-4 to a maximum of five (5) pages
- Applicant must turn in two (2) copies of the completed grant application
- Grant application must be postmarked to the MRTF office by June 30th (*address on letterhead*)

Thank you for your interest and intent to further the excellence of education in Missouri. The MRTF office will notify all winners and nonwinners with a mailed letter by August 31st. If you have questions or concerns about the application process, please contact the MRTF office at (877) 366-6782. Applications may be downloaded via MRTF's website at <https://mortf.com/grants/apply-for-grant/>. **Please make sure to select the correct grant application as we have two (2) different grant programs – one for classroom teachers and one for support staff/PEERS members.**

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