



**MRTF**

Missouri Retired Teachers Foundation  
**877-366-6782**  
3030 DuPont Circle  
Jefferson City, MO 65109  
www.mortf.org

## The Maggie Elder Memorial PEERS/Support Staff Grant Program Application Cover Sheet

Region # \_\_\_\_\_

\*\* Must be a member of the PEERS retirement system

### APPLICATION INFORMATION & INSTRUCTIONS:

Grants are available to any **Support Staff** employed by a public school district and are in the PEERS retirement system. **Teachers are not eligible.**

**Funds:** The amount of each Grant will be \$500. A minimum of 10 Grants will be awarded.

**Deadlines:** Two copies of the completed Grant Application should be postmarked and mailed to the MRTA/MRTF Office Building by June 30. Winners will be notified by August 31. For questions about this application, please contact the MRTA/MRTF Office at (877) 366-6782.



Maggie Elder  
Retired School Secretary

### APPLICANT INFORMATION:

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Home Email Address: \_\_\_\_\_

### SCHOOL INFORMATION:

School District: \_\_\_\_\_ Building: \_\_\_\_\_

School Address: \_\_\_\_\_

School Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ County: \_\_\_\_\_

School Email Address: \_\_\_\_\_

Position Held/Job Title: \_\_\_\_\_

Is your administration aware of this grant? Yes \_\_\_ No \_\_\_

### NEWSPAPER INFORMATION:

Name of Local Newspaper: \_\_\_\_\_

Town Location: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Newspaper Website/Email: \_\_\_\_\_

*By giving, you leave a legacy; you create a memory that will not fade.*  
MRTF is a 501(c)(3) not-for-profit charitable corporation.



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## The Maggie Elder Memorial PEERS/Support Staff Grant Program

### **SECTION 1: Title and Description – In 100 Words or Less**

- Title
- Project Description
- How will this impact students?

### **SECTION 2: Purpose of the Project**

- What do you hope to achieve with this grant?

### **SECTION 3: Implementation Schedule**

- Date to start and date to complete the project

### **SECTION 4: Budget**

- List of materials, price, and supplier to complete this project

### **SECTION 5: Follow Directions**

- Include completed Cover Sheet
- Sections 1-4 above (5 pages maximum)
- Application Cover Page does not count toward the 5 pages
- Submit 2 copies of the Grant
- Postmarked by June 30

### **Other Details:**

Grants should be written for the educational, safety, or health benefit of students

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